

Minutes from Sangha Council Executive Committee meeting
January 12, 2006

Present:

Jeff Belanger
Carolyn Hastings
Kathy Laritz
Beth Locke
Geoff Lutz
Birgit Roller

Geoff called the meeting to order.

1. Future meetings will be held every other Thursday evening at 7:15 p.m.
(Because of schedule conflicts, occasional meetings may be held on a Friday evening.)
2. Kathy Laritz advised that Nancy Beachum has resigned from the Executive Committee. She has notified Rimpoche and has offered to be available for special projects. Kathy Laritz will contact our web master and request that he update the SCEC listing.
3. Building cleaning concerns
 - A. Professional cleaners were recently hired to provide basic cleaning of the first floor twice weekly (Monday evenings and Saturdays) and of the office area. The basement area is not included. This schedule will continue indefinitely.
 - B. Pre-retreat cleaning. The winter retreat begins Friday, February 3. We have arranged two cleaning sessions to prepare.
 1. Saturday, January 21 from 2-6. Beth Locke will coordinate this session which will cover serious cleaning of the entire space, including basement area, stairways and landings, bathrooms and the area where ill members will listen to the teachings. We will need about 15 workers. We will recruit volunteers via email and during the Tuesday session announcements. Cleaning will be followed by a pizza dinner to feed the cleaning crew and a movie. Rose Jasco will lock up after the movie.
All tasks were listed and people were assigned to them.
Needed supplies were listed. It is thought that we have enough cleaning supplies.
 2. Wednesday, February 2. This session will focus on setting up the space as needed for the retreat. We will need about 8 workers. A class that meets Wednesday evenings will be asked to relocate to the lobby.
4. Other retreat preparation.
Lodging, transportation, breakfast prep and cleaning during the retreat are all areas that need attention.
Carol Ilku has agreed to assist with lodging for out-of-town guests. Rooms for 30 people have been reserved at the Lamp Post Motel. Although they may need occasional

transportation, arranging this is complicated. Taxicabs are available for those who cannot find other rides.

Kathy will ask Vickie Cahil if she would coordinate daily cleaning of the teaching area.

Tom R? has agreed to coordinate the morning breakfast food, coffee and refreshments.

Colleen Smilley and Nancy O'Boyle will coordinate daily soup.

Meeting was adjourned about 8:30.

Carolyn Hastings