

Jewel Heart Cleveland SCEC Meeting

January 20, 2007

Minutes

Present: Bill Kirchner, David Hunter, Dawn Wegenek, Susie Kirchner, Sarah Ralston, Anne Warren and Yael Crawford. **Absent:** Tom Ferguson and Kunga Yeshe

- 1) The Council unanimously agreed to a fund raising policy that designates a fund raising coordinator who will transmit proposed raising ideas from members of the Sangha to the Council for consideration. Until such time as Rimpoche formally designates a fundraising coordinator, David Hunter, as Associate President, agreed to assist with our fundraising needs. An event request form to use in submitting written fundraising suggestions was proposed by David and accepted by the Council. It was also agreed that the Annual Silent Auction and Holiday Crafts Fair are exempt from the process and will be considered pre-approved. David agreed to keep a calendar of fundraising events up to date on the Jewel Heart Cleveland SCEC members-only Yahoo website.
- 2) A new class registration procedure was established since we no longer have a designated registrar for the center. Each facilitator will provide a list of class participants, indicating which are supporting members and which are not, to the dharma coordinators and to the program office in Ann Arbor. Susie Kirchner, as Associate Treasurer, volunteered to collect the class tuition from the non-members. It was emphasized that financial help through the Dennis Gilligan Scholarship Fund is available for those who cannot afford to pay the tuition.
- 3) Jonas has agreed to come down from Ann Arbor for one day to reconfigure the audio-visual system and to train Cleveland members to use it. Bill encouraged everyone on the Executive Committee to take the training. Wendy Whidden has volunteered to be the focal for coordinating and scheduling audio-visual volunteers and activities. Once Jonas has set up the new system, the steps required to use it will be documented and kept at the center.
- 4) Because Tom Ferguson was absent, no financial report was given. Bill will email a summary report to everyone on the Executive Committee.
- 5) Dawn gave a brief update on the work of the committee on conflict resolution. It was agreed to provide people in the classes with a list of members they could contact if special concerns should arise that they would be uncomfortable addressing directly with the instructors. The proposed workshop with Marilyn Hall has not been able to be arranged to date.
- 6) It was agreed to have a general Sangha Council Meeting in April or May after the introductory sessions for new people interested in learning about Jewel Heart to be held in March. Fund raising opportunities could be presented then and volunteers encouraged.

- 7) Barb O'Malley has been filling in as the librarian for donated books and videos since Steve Goldberg resigned. She has volunteered to be the coordinator for the library and will be recommended to Rimpoche for the role. Barb will continue to track down videos that have been checked out and not returned. We also need to create an inventory of the recordings in the basement for Ann Arbor. It was proposed that we have a day when a group of volunteers could get together to catalogue these items.
- 8) Anne volunteered to write up a chapter news article for the emailed newsletters. The printed newsletter will not have this feature in order to keep it to one page. Bill will forward the chapter news with the newsletter to John Bussineau for the website.
- 9) Anne requested that we meet three to four times a year. There was no consensus.

The meeting adjourned at 3:30PM.

Minutes respectfully submitted by Yael Crawford.